

Governing Body

335th Session, Geneva, 14–28 March 2019

GB.335/INS/2/2

Institutional Section

INS

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SECOND ITEM ON THE AGENDA

Agenda of the International Labour Conference

Arrangements for the 108th (Centenary) Session of the Conference

Purpose of the document

To finalize the programme of work and arrangements specific to the 108th (Centenary) Session of the Conference (see the draft decision in paragraph 38).

Relevant strategic objective: All four strategic objectives.

Main relevant outcome/cross-cutting policy driver: Enabling outcome B: Effective and efficient governance of the Organization.

Policy implications: Successful celebration of the Centenary Session of the Conference.

Legal implications: Proposed suspension of specific provisions of the Standing Orders of the Conference, as identified in Appendix I.

Financial implications: Possible additional costs linked to some of the features specific to the Centenary Session of the Conference will be offset by savings resulting from the reduction in the number of committees in 2019.

Follow-up action required: Implementation of decisions made by the Governing Body in the preparations leading up to the Centenary Session.

Author unit: Offices of the Deputy Directors-General for Management and Reform and for Policy.

Related documents: GB.333/PV; GB.334/WP/GBC/1; GB.334/INS/12(Rev.); GB.334/INS/PV.

I. Introduction

1. This document describes the proposed arrangements for the 108th (Centenary) Session of the Conference, to be held from Monday, 10 to Friday, 21 June 2019, taking into consideration the guidance provided at the 333rd (June 2018) and 334th Sessions (October–November 2018) of the Governing Body¹ and during consultations held in February 2019. The arrangements are either specific to the nature and agenda of the Centenary Session of the Conference, or are a result of continuous improvements and adjustments in the functioning of the Conference in connection with its two-week format, which was introduced in 2015.
2. Appendix I specifies which provisions of the Standing Orders of the Conference should be suspended in order to implement the proposed arrangements. The Conference will consider these arrangements for approval at its opening sitting. Appendix II contains a tentative programme of work for the session.

II. Conference preparations

3. The three constituent groups have been approached with a view to obtaining their nominations for Officers of the Conference and of the committees by the end of March 2019 at the latest. This will enable the organization of pre-session briefings and coordination meetings between April and June 2019.
4. The Office is already acting on the request for early and broad dissemination of information, mainly through the development of a more comprehensive Conference website to replace the *Advance information* leaflet that has, in the past, preceded the publication of the *Conference Guide*. A simplified version of the *Conference Guide* will continue to be printed and distributed to participants at the Conference upon registration. The Conference website will cover key aspects of the Conference, including information on the programme, procedures and practical matters, useful links to online applications and dedicated pages for each committee with all relevant documents and information. This new structure of the Conference website will be introduced shortly after the 335th Session of the Governing Body. Until then, the current page will continue to be updated with information and documents as they become available.
5. The Office is also working on enhancements to the information technology tools used at the Conference (the ILO Events app and the online tools for accreditation and registration in committees) and on the development of a new online tool for the submission of amendments in committees, to be used on a voluntary and trial basis. The Office will organize in due course demonstrations and training for constituents on how to use the new online tool.

III. Conference plenary

Structure

6. The plenary will be structured in four distinct parts: (i) the opening sitting; (ii) the high-level section with visits of Heads of State and Government; (iii) the discussion of the reports of

¹ [GB.333/PV](#); [GB.334/WP/GBC/1](#); [GB.334/INS/12\(Rev.\)](#); [GB.334/INS/PV](#).

the Director-General and of the Chairperson of the Governing Body; and (iv) the adoption of committee outcomes and the closing ceremony.

7. The opening sitting will be devoted to the procedural formalities necessary to set the Conference in motion (election of the Officers of the Conference, appointment of the various committees, and approval of the tentative programme of work and of the suspension of any provisions of the Standing Orders). It will also consist of opening statements by the President of the Conference, the Director-General, the Chairperson of the Governing Body and the Chairpersons of the Employers' and Workers' groups.
8. The high-level section of the plenary will follow the opening sitting. Sittings of the high-level section will take place at the beginning of the first week and at the end of the second week of the Conference so as to attract the maximum number of high-level visits. Further details will be sought from the governments that have confirmed the participation of their leaders, in order to facilitate the smooth sequencing of high-level visits. In this context, it is proposed that each high-level dignitary be allocated 20 minutes to address the Conference.
9. With respect to the regular plenary sittings where the reports of the Director-General and of the Chairperson of the Governing Body will be discussed, the five-minute time limit for speeches will be maintained. The Government of each member State will have one time slot only, with exceptions being made for statements by Heads of State or Government, or speeches on behalf of a regional group. Chairing officers should be invited to exercise stricter compliance with this time limit for speeches. As far as possible, extended plenary sittings beyond 6.30 p.m. should be avoided.
10. The adoption of the outcomes of the Standard-Setting Committee and of the Committee of the Whole will take place on Friday, 21 June (the last day of the session), followed by the adoption of the reports of the Credentials Committee and the Committee on the Application of Standards, and the closing ceremony at the end of the day. The presentation of committee outcomes to the plenary by the three officers and the reporter of each committee should therefore be limited to 40 minutes (or ten minutes for each officer and for the reporter). Individual statements made in the plenary in the context of the adoption of the committee outcomes should be limited in number and subject to tighter time limits, of up to three minutes.
11. In order to make the best use of plenary time, it is proposed that the vote for the adoption of the programme and budget be cast outside the Assembly Hall on Tuesday, 18 June, but that the votes on the instruments issued from the Standard-Setting Committee be cast in the plenary in the morning of Friday, 21 June.

Access to the plenary

12. Each national delegation will be provided with up to eight special transferrable badges (four for Government delegates, two for Employers' delegates and two for Workers' delegates) granting access to the Assembly Hall during the opening sitting and any of the sittings of the high-level section of the plenary. Invited observers from international organizations and international non-governmental organizations will receive one badge per organization, except for those with general consultative status, which will receive two each. The secretariats of the Employers' and the Workers' groups will each receive three of these special badges. Each group within each delegation will be responsible for deciding how these badges should be distributed within their delegation. The opening sitting and the sittings of the high-level section will be streamed online and broadcast in overflow rooms accessible to all Conference participants in all working languages of the Conference.

Record of proceedings of plenary sittings

13. It is proposed that the *Provisional Records* of all plenary sittings be published after the session. However, the opening statements and those of any high-level dignitary will be posted online in their original language soon after being delivered, together with the video and audio recordings of the statements, including the audio recording of the interpretation in the three official languages of the Conference (English, French and Spanish). The *Provisional Records* of these sittings, of the sittings in which committee outcomes are adopted, and of the closing ceremony will continue to be prepared by the Office in the three official languages and published after the session. The verbatim record of the discussion of the reports of the Director-General and of the Chairperson of the Governing Body will comprise the transcription of the speeches and of their interpretation in the three official languages.

IV. Conference committees

Committee on the Application of Standards

14. The draft programme of work of the Committee will be considered at the informal tripartite consultations on the working methods of the Committee on the Application of Standards scheduled for 23 March 2019. Consideration will also be given to the format and timing of a Centenary-related event as well as to some other possible adjustments in the operation of the Committee. The programme of work for the 335th Session of the Governing Body has been arranged so that the outcome of the tripartite consultations will be reported to the Governing Body at the same time as it considers the present document.

Other standing committees

15. The measures introduced in 2018 to simplify the work of the Finance Committee and the Selection Committee (webposting of their working documents and adoption of the report of the Committee by its Officers subject to subsequent corrections by Committee members) and to streamline the opening formalities of the Conference (by having the formalities approved directly by the Conference, without the Selection Committee's intervention), will be replicated in 2019.
16. At present, there is no substantive matter requiring submission to the Selection Committee for its initial consideration. Therefore, while the Conference will have to appoint the Selection Committee, it is proposed that the Committee be convened only if the need arises.
17. No changes are proposed to the work of the Credentials Committee, other than those already implemented in the context of the ongoing Conference reform and two-week format.
18. The reports of the Finance Committee and the Credentials Committee will be submitted to the plenary for adoption according to the tentative programme of work set out in Appendix II.

Technical committees

19. It is proposed that the Conference appoint two technical committees: the Standard-Setting Committee to hold a second discussion on violence and harassment against women and men in the world of work (fifth item on the Conference agenda) and a Committee of the Whole

to consider an ILO Centenary outcome document (fourth item on the Conference agenda). The thematic debates and events connected to the future of work (sixth item on the Conference agenda) will take the form of a series of thematic forums, described in the next section of this document.

- 20.** Like the Standard-Setting Committee, the proceedings of the Committee of the Whole will be governed by section H of Part II of the Standing Orders of the Conference. The main difference between the Committee of the Whole and other committees is that the former may, if required, enjoy greater flexibility with respect to certain aspects, such as the participation of special guests. The title “Committee of the Whole” is intended to reflect its possible wider participation and to highlight the historical importance of its task. In the past, the Conference has appointed a Committee of the Whole for the debates on the evaluation of the ILO Declaration on Social Justice for a Fair Globalization in 2016, the Global Jobs Pact in 2009 and the Maritime Labour Convention in 2006. Despite the fact that a Committee of the Whole is open to all delegations without any limitation, it will still be necessary to register for that committee. Furthermore, the Committee of the Whole will, if required, be able to appoint a drafting group tasked with any responsibility delegated to it by the Committee itself.
- 21.** In order to provide both the Standard-Setting Committee and the Committee of the Whole with additional time, provision will be made so that they can hold three sittings each day (morning, afternoon and evening) as may be required, with an end time of 10 p.m. Night sittings should be resorted to only in exceptional circumstances and where possible with sufficient notice so that the Office can make the necessary arrangements to provide interpretation, catering and transport services. The Standard-Setting Committee is scheduled to start its work in the afternoon of the opening day. It is proposed at this stage that the Committee of the Whole hold its first sitting in the morning of Wednesday, 12 June, subject to the timing of high-level sittings in the plenary.
- 22.** If delegations are to have sufficient time to consider decisions to be made on the last day of the session (Friday, 21 June) on the outcome documents from the two technical committees (draft instruments, declaration, resolutions or conclusions), the technical committees will have to finish their work, in principle, by the evening of Wednesday, 19 June, so that the outcome documents can be finalized and distributed on Thursday, 20 June. Provision will be made, however, for those committees to work until midday on Thursday, if necessary, to finalize their outcome documents.
- 23.** In view of the proposed programme of work of these committees, it will only be possible to have their outcome documents ready for adoption in the plenary on Friday, 21 June, but not the summaries of committee proceedings. It is, therefore, proposed that the finalization and web-posting of the summaries of proceedings be deferred to the day after the end of the session. Committee members will have two weeks (or longer, if deemed necessary) to request any corrections to their own statements as reflected in the report.
- 24.** Tripartite consultations (scheduled for mid-March for the Standard-Setting Committee, and for the end of April for the Committee of the Whole) will address a number of aspects pertaining to the programme of work of these two committees, such as the time allotted to their general discussions, possible time limits for statements during those general discussions (including for invited international non-governmental organizations), the schedule for the presentation of amendments, and the composition of the drafting groups, if appropriate. A proposal will be submitted to each committee for approval at its opening sitting.

V. Thematic forums

25. At its 334th Session (October–November 2018), the Governing Body endorsed the concept of holding a series of thematic debates and events connected to the future of work, including various Centenary Initiatives, to be included in the agenda of the Conference. During the consultations held in February 2019, it was further confirmed that these thematic forums would provide an opportunity to stimulate debate between Conference participants, heads of international organizations, key figures from business and industry and from trade unions, policymakers, global experts, representatives of civil society and academia, and young people with inspiring, thought-provoking perspectives on the future of the world of work.
26. It is anticipated that four or five days will be available for the thematic forums and related events, and each of those days could be assigned a specific theme to be addressed in a number of shorter sessions throughout the day. A range of innovative formats would be used for each session, designed to encourage participation and debate. These session formats could include:
- a keynote address followed by several speakers;
 - “TED-talk” style presentations designed to raise interest among audience members with regard to a specific problem and its solution;
 - short “lightning round” presentations delivered by a series of speakers;
 - panel discussions in an informal “coffee table” set-up led by a moderator, or interviews between panellists.

The audience could participate in a variety of ways, including through the use of apps to solicit questions, conduct real-time surveys or obtain external audience participation. Other interactive methods could include discussions among participants who rotate through “stations” or alternate between listening and discussing. Some events would consist of demonstrations or exhibitions (including hands-on) rather than discussion.

27. These forums and events will not be governed by the Standing Orders and will not lead to any outcome or conclusions to be submitted to the Conference for adoption. Instead, a reporter will be appointed to observe all of the forums, who could provide a consolidated overview of key points to the plenary at its final sitting. A more detailed summary of the discussions in the forums, but not conclusions, could be prepared by the Office as a reference for any possible follow-up consideration by the Governing Body.
28. Taking into account the feedback received during the consultations in February 2019, the following themes are suggested for the thematic forums. The final selection will be made on the basis of the Governing Body’s guidance in this regard.

Theme 1: The Future of Youth Day

29. The aim of the Future of Youth Day would be to organize an intergenerational dialogue on navigating transitions to decent work over the life cycle. Under the leadership of representatives of the young generation, institutions and individuals could be brought together to discuss which future policy directions should be followed to create decent work opportunities for young people and how new intergenerational solidarity can be created in today’s challenging social, environmental and political settings. They could explore how transitions are especially important for young people where career aspirations, foundational skills and cognitive abilities are formed at an early age and may be harder to influence later

on, and how the transition from school to work is critical: when young women and men encounter challenges in obtaining their first job, this experience tends to affect their labour market trajectories throughout their working lives. Attention could also be focused on exploring appropriate methods and levels of public support to navigate transitions to decent work to allow today's young people to become active members of society throughout their working lives. The celebration of the World Day against Child Labour could be included in this day.

Theme 2: Skills and life-long learning

30. The sessions under this theme could focus on the skills and capabilities needed to thrive in a carbon-neutral digital age, with particular emphasis on challenges and opportunities. They could include consideration of the interface between humans and digital technology and the skills required to maximize collaboration (for example, with collaborative robots, or "cobots"). They could explore innovations in delivery and in the creation of life-long learning ecosystems, including with respect to the roles and responsibilities of governments, employers' and workers' organizations, enterprises and workers, and financial and other institutions. They could also address the capabilities of future generations of men and women to enter and participate fully in labour markets and examine how the seeds for new intergenerational solidarity could be planted to take advantage of tomorrow's opportunity.

Theme 3: Employing technology for a future with decent work

31. Under this theme, the focus could be on the opportunities that new technologies present for creating decent work. Consideration could be given to assessing both the disruptive and the creative potential of technology in labour markets, including among small and medium-sized enterprises, the opportunities for job creation and the implications for the feminization of and defeminization of employment in different sectors. Consideration could also be given to the promises and perils of artificial intelligence in the world of work. Experimentation and innovations in the platform economy to create decent work opportunities could be examined. A digital labour booth would be available for constituents to experiment with digital innovations in labour administration and compliance. Changing business models, and their impact on employment, could also be explored.

Theme 4: Formalizing work for social inclusion

32. Under this theme, the focus could be on pathways to the formalization of work. Consideration could be given to reviewing strategies for achieving universal social protection, notably to increase investment in social protection, thereby strengthening social security institutions and expanding their membership to categories of workers in the informal economy. Strategies for structural transformation as well as economic and labour market policies and regulations that have facilitated the formalization of the informal economy could be examined. Consideration could also be given to the role that the organization of workers and enterprises, their collective representation and social dialogue can play in fostering formalization, by bringing to the fore such examples as self-employed women in the informal economy. The role that technology has played in facilitating the transition to formality could also be examined.

Theme 5: Freedom of association and collective bargaining: unlocking their promise for the next one hundred years

33. This would be a high-level event to highlight the key role that freedom of association and the effective recognition of the right to collective bargaining, one of the fundamental principles and rights at work, has played over the past century, and is expected to play in the next. Consideration could be given to the contribution that this principle and right has made to reducing inequalities including gender inequality, reducing poverty, promoting sound labour market governance and increasing participatory, democratic space.

Theme 6: Social dialogue and tripartism for the future of work

34. This theme would highlight the fundamental importance of social dialogue and tripartism in the governance of the evolving world of work. The sessions could explore how social dialogue and tripartism in their different forms and at different levels will help governments, employers and workers to adapt the institutions and tools of labour market governance to improve occupational safety and health and well-being at work. They could review the evolution in the governance of work that is required to ensure equality of treatment and the adequate protection of migrant workers that will allow their full development potential and contribution to inclusive and sustainable economic growth. The final session could examine how social dialogue can facilitate the development of working-time arrangements and regulations that give workers greater control over their working lives and enhance enterprise productivity and performance. It could also consider the implications of new information and communications technologies for working time and work–life balance.

Theme 7: Harnessing the transformative potential of changes in the world of work

35. The focus of this theme could be to explore the transformative potential that the care economy, the just transition to a carbon-neutral economy and the rural economy hold for creating decent jobs. Consideration could be given to strategies for a just transition, including how to address the damaging effects of climate change and environmental degradation on jobs. The sessions could explore how investment in these transformative parts of the economy can be financed in rural communities and consider strategies in the rural economy for stepping up, stepping out and stepping ahead, including consideration of women’s economic empowerment. A session could be included on the social solidarity economy and social finance in the future of work.

VI. Overall programme of the Conference

36. Appendix II contains in calendar form a tentative programme of work for the 108th Session of the Conference, including for the plenary sittings, the various committees and thematic forums, and other official events. The programme is based on the considerations set out below, which were expressed during the 334th Session of the Governing Body and the February consultations.
- (i) The Conference will meet in plenary throughout the duration of the session in parallel to the work of committees, so as to accommodate the maximum number of high-level visits, as well as the statements by the tripartite constituents from member States and invited observers.

- (ii) The exact dates of the high-level section of the plenary will be finalized based on the number and timing of high-level visits, which at this stage are tentatively scheduled to take place between 10 and 12 June and on 19 and 20 June, allowing for two sittings per day, if required, of approximately three to three-and-a-half hours each. Up to ten sittings of the same duration are foreseen for the discussion of the reports of the Director-General and the Chairperson of the Governing Body.
- (iii) The dates and times of the thematic forums should be fixed so as to avoid overlap or competition with the high-level section of the plenary.
- (iv) In line with the policy applied since 2015 with the introduction of the two-week format of the Conference to strictly limit side events and in view of the number of high-level visits expected and of the variety of celebrations and events organized in the context of the thematic forums, including the celebration of the World Day against Child Labour, it is proposed that there be no side event in 2019. The traditional reception hosted by the President of the Conference is scheduled this year on Tuesday, 18 June 2019 in the evening. As regards events organized by Conference participants themselves (tripartite constituents, like-minded groups, international intergovernmental and non-governmental organizations, and so on), the Office will continue to provide logistical support only to the extent that it does not detract from its capacity to service the official programme of the Conference. While the Office has been able so far to service these events, constituents are encouraged to seek alternative arrangements in the likely event of a higher demand and corresponding shortage of meeting rooms and facilities.

37. As usual, the Programme, Financial and Administrative Section of the Governing Body will hold a short meeting in the afternoon of the opening day of the session to review the financial report and audited consolidated financial statements for the previous year before they are submitted to the Conference through its Finance Committee. The Governing Body will hold its 336th Session after the session of the Conference, on Saturday, 22 June 2019.

Draft decision

38. *The Governing Body:*

- (a) *proposed to the Conference that it implement at its 108th (Centenary) Session the arrangements set out in document GB.335/INS/2/2, including the suspension of the provisions of the Standing Orders specified in Appendix I, and the tentative programme of work in Appendix II; and*
- (b) *provided guidance on the themes and formats suggested for the thematic forums outlined in paragraphs 25–35 of document GB.335/INS/2/2.*

Appendix I

Suspension of provisions of the Standing Orders of the International Labour Conference

Introduction

1. At each of its sessions for many years, the Conference has suspended certain provisions of its Standing Orders upon the proposal made by the Governing Body at its preceding March session. This appendix contains the suspensions proposed for the 108th (Centenary) Session of the Conference. They aim at facilitating and improving the functioning of the Conference in its two-week format and the specific arrangements for the 108th Session proposed by the Governing Body. Most of them have already been successfully implemented at previous sessions of the Conference.
2. Under article 76 of the Standing Orders, “subject to the provisions of the Constitution, the Conference on the unanimous recommendation of the President and three Vice-Presidents, may exceptionally decide to suspend any provision of the Standing Orders for the purpose of dealing with a specific non-controversial question before it when this will contribute to the orderly and expeditious functioning of the Conference.” Under the current format of the Conference, the non-controversial nature of the question is mainly guaranteed by the approval by the Governing Body of the proposed suspensions that the Conference will be invited to endorse. At the last four sessions of the Conference, the proposed suspensions were set out in a *Provisional Record* published before the opening of the Conference.
3. Article 76 of the Standing Orders of the Conference further provides that the suspension of a provision of the Standing Orders can only be adopted by the Conference at a sitting following that at which the proposed suspension is presented to the Conference. In order to contribute to the streamlining of the Conference and in line with the approach adopted in the last four sessions of the Conference, it is intended that the publication of the proposed suspensions in a *Provisional Record* issued before the start of the Conference replace the formal presentation of the proposed suspensions to the opening plenary, so that, unless the Officers of the Conference decide otherwise, the Conference may approve those suspensions at its first sitting.

Proposed suspensions

Decisions concerning the programme of the Conference (article 4(2))

4. It is proposed that the plenary adopt certain decisions regarding formalities, which include the adoption of the tentative plan of work of the Conference and its committees and the setting of the closing date for the registration of speakers in plenary. Under article 4(2) of the Standing Orders, it is the duty of the Selection Committee to arrange the programme of the Conference and to fix the time and agenda for the plenary sittings. It is, therefore, proposed to suspend article 4(2) to the extent necessary to allow for such decisions to be taken directly in plenary at the opening sitting. For the remainder of the session, the Selection Committee will be convened only if a need arises.

Discussion of the Reports of the Chairperson of the Governing Body and the Director-General (article 12(3))

5. In order to allow for a greater number of governments to contribute to the discussion of the reports of the Chairperson of the Governing Body and of the Director-General, it is proposed,

during the Centenary Session, to limit the statements by Government representatives to one per member State. It is, therefore, proposed to suspend article 12(3) insofar as it permits a visiting minister to speak in addition to the Government delegate, it being understood that a government's right to speak could be exercised by either a delegate or a visiting minister. However, a second statement would remain possible if delivered on behalf of a regional group of states or by a Head of State or Government.

Records of the Conference (article 23(1) and (3))

6. As regards the records of the Conference, it is proposed to continue suspending several provisions of article 23, namely:
 - (a) paragraph 1, to the extent necessary, to permit the publication of the *Provisional Records* of all the sittings of the plenary after the Conference; and
 - (b) paragraph 3, with respect to the deadline for receiving proposed corrections to the *Provisional Records*, to permit that all records be reviewed together within the same time period following the Conference.

Time limits for filing objections and complaints with the Credentials Committee (articles 26bis(1)(a) and 26ter(3)(a))

7. To enable the Committee to examine all objections and complaints in time, it is proposed to reduce the time limit for lodging objections from 72 to 48 hours from the opening of the Conference (and from 48 to 24 hours from the publication of a *Revised list of delegations*) (with the possibility for the Committee to make exceptions) and to reduce the time limit for complaints from seven to five days. In addition to suspending articles 26bis(1)(a) and 26ter(3)(a) to the extent that they provide for the current, longer time limits, this also requires adopting amended provisions to replace them, which provide for the new, shorter, time limits. For the duration of the 108th Session (2019) of the Conference only, the relevant provisions would thus read as follows (proposed changes appear in bold):

ARTICLE 26BIS

Objections

1. An objection in pursuance of article 5, paragraph 2(a), shall not be receivable in the following cases:

- (a) if the objection is not lodged with the Secretary-General within **48** hours from 10 a.m. of the first day of the Conference, the date of publication in the *Provisional Record* of the official list of delegations, on the basis of the presence of a person's name or functions on this list, or its absence. If the objection is based on a revised list, the time limit shall be reduced to **24** hours;

...

ARTICLE 26TER

Complaints

...

3. A complaint shall be receivable if:

- (a) it is lodged with the Secretary-General of the Conference before 10 a.m. on the **fifth** day following the opening of the Conference or, thereafter, in the case of a complaint referred to in paragraph 2, it is lodged within 48 hours of the alleged act or omission preventing attendance of the delegate or adviser concerned, and if the Committee considers that there is sufficient time to deal with it properly; and

...

Conference Drafting Committee
(articles 6(3) and 40(7))

8. In accordance with articles 6(3) and 40(7) of the Standing Orders, once adopted by the plenary of the Conference, a draft Convention or Recommendation has to be reviewed by the Drafting Committee of the Conference, which prepares the final text of the instrument to be put to the vote of the Conference. However, under the proposed arrangements for the two-week Conference, there will be no time for a full review by the Conference Drafting Committee. Under normal circumstances, the main task of the Conference Drafting Committee consists in merely double checking the legal consistency of the texts and the concordance between the English and French versions of the proposed instruments, which have already been fully reviewed by the drafting committee of the competent technical committee (article 59(1) of the Standing Orders). In addition, in the case of a Convention, the Conference Drafting Committee inserts the standard final provisions.
9. It is, therefore, proposed to suspend articles 6(3) and 40(7) of the Standing Orders to the extent necessary to omit the review of the proposed instruments by the Conference Drafting Committee. The general responsibilities of the Conference Drafting Committee as set out in article 6(3) of the Standing Orders will be assumed by the Committee Drafting Committee, including as regards the standard final provisions in case of a draft Convention possibly adopted by the Standard-Setting Committee. If the Conference were to introduce any amendments to the text proposed by the Committee Drafting Committee, a short meeting of the Conference Drafting Committee – which should still be appointed – could take place to review such amendment and its possible consequences on the rest of the text.

Timing of the discussion and adoption by the Conference
of the draft instruments (article 40(4))

10. The draft instruments should be ready in principle before midnight on Thursday, 20 June. In the case that the draft instruments would be ready for circulation only shortly after midnight, it is proposed to suspend as a precautionary measure, article 40(4), which provides that the discussion by the Conference of the proposed instruments shall not take place before the day following that on which copies of the report of the Standard-Setting Committee have been circulated to delegates.

Appointment of Government representatives
in committees (article 56(2))

11. As was done in the framework of the 107th Session (2018), it is proposed to continue a simplified system of government representation in all committees to which section H of the Standing Orders applies, whereby governments would no longer have to communicate to the secretariat of the Conference the name of their representatives in the committee, but only the

name of the country registered as regular or deputy Government member of the committee. Once registered as a member of a committee, a government would be validly represented by any of its delegates or advisers accredited to the Conference. It is, therefore, proposed that the Conference suspend article 56(2) of the Standing Orders.

Adoption of committee reports (article 67)

12. Since 2014, technical committees have delegated to their officers the authority to approve the report to avoid the holding of an additional committee sitting to adopt the report before its submission to the plenary. This does not in itself require the suspension of any provision of the Standing Orders. However, with respect to standard-setting committees, whose reports contain a proposed instrument or proposed conclusions, it would be necessary to suspend article 67 – which concerns the possibility for a standard-setting committee to consider amendments to the text of a proposed instrument submitted by its drafting committee – to avoid that the committee has to hold an additional sitting for the adoption of the report containing the proposed instrument. It is therefore proposed to suspend article 67.

Thematic forums

13. In light of the arrangements proposed for the thematic forums and notably the wide range of formats that will be used to encourage participation and debate, it is proposed that the Standing Orders will not apply to these thematic forums.

Appendix II

Tentative programme of work of the 108th (Centenary) Session (2019) of the International Labour Conference (10–21 June 2019)

	Mon 10		Tue 11		Wed 12		Thu 13		Fri 14		Sat 15		Mon 17		Tue 18		Wed 19		Thu 20		Fri 21		Sat 22	
	am	pm	am	pm	am	pm	am	pm	am	pm	am	pm	am	pm	am	pm	am	pm	am	pm	am	pm		
Plenary sittings																								
Opening sitting	•																							
High-level section (number of sittings to be finalized)		•	•	•	•	•											•	•	•	•				
Discussion of the reports of the Director-General and the Chairperson of the Governing Body					•	•	•	•	•	•				•	•	•	•							
Adoption of committee outcomes and votes (V)																								
Finance Committee – vote on P&B for 2020–21														•	V									
Committee on the Application of Standards																							•	
Credentials Committee																							•	
Standard-Setting Committee																						•	V	
Committee of the Whole																						•		
Report on thematic forums																						•		
Closing ceremony																							•	
Conference committees and thematic forums																								
Finance Committee					•	•				•														
Committee on the Application of Standards		•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•		
Credentials Committee	As required																							
Standard-Setting Committee		•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•			
Committee of the Whole (Centenary outcome document)					•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•				
Thematic forums					•	•	•	•	•	•				•	•	•	•							
Other official events																								
World Day against Child Labour					•																			
Reception hosted by the President of the Conference																•								
Governing Body sessions		335bis PFA																						336 INS