

ToR for an Excol Reporting and Evaluation Consultant Contract

TACKLING THE WORST FORMS OF CHILD LABOUR AMONGST IDPS, REFUGEES, AND VULNERABLE HOST COMMUNITIES IN IRAQ

PROJECT BACKGROUND

Summary

The ILO, with the support of the European Regional Development and Protection Programme for Lebanon, Jordan and Iraq (RDPP II) - a joint European initiative, is implementing a project which seeks to address the worst form of child labour in Iraq.

The project targets both children in or at risk of the worst forms of child labour and their families in efforts to increase protection and find sustainable solutions that address the root causes of child labour in the country.

In close collaboration with a range of partners, including international organisations, as well as local partners and organisations, activities to identify, withdraw and rehabilitate children from some of the worst forms of child labour will be implemented. In addition, measures to prevent at-risk children from entering the worst forms of child labour are being developed. This includes the development of a Child Labour Monitoring System to identify and refer vulnerable children to relevant actors and services, as well as the development of a National Action Plan Against Child Labour to ensure better protection for vulnerable children and families.

At least 1,500 children below the age of 18 involved in or at risk of the worst forms of child labour and their families will be supported through the project. Direct beneficiaries will also include older siblings and caretakers of vulnerable children, through the provision of skills training for youth and ensuring that siblings and caretakers are placed in apprenticeships and have access to employment counselling and guidance services. Other beneficiaries will include staff working directly with working children, such as labour inspectors, teachers, NGO staff, social workers, police officers and community leaders, in targeted areas, particularly Duhok and Ninewa.

OBJETIVES AND MAIN ACTIVITIES

Overall Objectives: Substantial reduction of the worst forms of child labour amongst IDPs, refugees, and vulnerable host communities in Iraq.

- Children involved in the worst forms of child labour are withdrawn and rehabilitated, and children at risk are prevented from engaging in child labour.
- Vulnerable children and families are better protected through a coherent and effective policy framework.
- National and local capacities to address the worst forms of child labour are enhanced.

Main Activities

Establishing a Child Labour Monitoring System (CLMS). This includes:

- Supporting the Ministry of Labour and Social Affairs to improve child protection systems in Iraq.
- Conducting a rapid assessment in selected areas on child labour to better understand the needs of vulnerable children and their families, and scope of child labour.
- Identifying children at risk of/engaged in child labour and referring them to relevant services through the CLMS.
- Increasing access to quality education for children through:
- Developing and piloting a cost-effective model for bridging education in the target areas for the gradual reinsertion of children in education.
- Training teachers and school administrators.
- Enrolling children at risk of or involved in child labour in formal education, and non-formal catch-up programmes for children who have dropped out.
- Engaging vulnerable children in the ILO's Supporting Children through Education, Arts and the Media (SCREAM) methodology.
- Providing skills training and income-generating activities to older siblings and caretakers of vulnerable children through:
- Referring cases to informal apprenticeships for children above the minimum age for employment.
- Providing skills training and income generation activities for older siblings and caretakers of vulnerable children.
- Linking families of vulnerable children to existing cash transfer programmes through:
- Exploring exit strategies from cash-based initiatives towards income-generating activities.
- Referring families of vulnerable children as well as older children to employment centres.
- Supporting the development of a National Action Plan (NAP) against child labour through:
- Gathering qualitative and quantitative data on child labour in Iraq.
- Drafting, validating and finalising a National Action Plan (NAP) against child labour with relevant stakeholders.
- Creating a media campaign on the worst forms of child labour through:
- Developing awareness-raising campaigns to promote attitudinal change among the public, including IDPs and refugees against child labour.

SCOPE OF WORK AND METHODOLOGY

Based on the above, ILO is seeking an international consultant who will be working with the ILO team in Iraq under the overall supervision of the Project Manager and in coordination with Programme Assistant on the following tasks:

- Collect input, reach out to partners and stakeholders, and ultimately prepare an annual report.
- Prepare PowerPoint and presentation document illustrates the annual report.
- Perform M&E objectives for the project's activities under the supervision of the CTA.
- Draft interim reports.
- Reviewing implementing partners monthly reports.

III. Main Deliverables and Payment Schedule

The main deliverables and payment schedule are as follows:

Payment	Deliverables	Deadline
10%	Ensure the alignment of the implemented activities with the project's framework and review implementing partners monthly reports as well as drafting an interim report for May 2022.	30 May 2022
20%	Draft and finalize interim reports for ILO's joint workshops with other agencies as well as reviewing implementing partners monthly reports and draft an interim report for June 2022.	31 June 2022
25%	Draft and initiate M&E activities to perform final evaluation as well as reviewing implementing partners monthly reports and draft an interim report for July 2022.	31 July 2022
20%	Prepare the annual report as well as a PowerPoint presentation that illustrates the annual report.	20 August 2022
25%	Draft the final versions of A1 DED, A2 Result Framework, Inception Report as well as the Final Report.	15 September 2022

IV. Conditions of Employment

Duration of the Contract

The duration of the assignment of this contract is 5 months within the period from 20 May 2022 to 20 September 2022. The consultant will commit for 5 working day each month. Total working days is 25 working days.

Value of the Contract

The fees for the work under this contract will depend on total working days that will be agreed upon.

Payment Schedule

The external collaborator will be paid upon the timely receipt of the corresponding deliverables as outlined in the previous section.

V. Reporting Lines

The external collaborator will work closely with and under daily supervision of the Program manager.

REQUIRED QUALIFICATIONS

The consultant must have the following experience and skills to be able to perform the tasks present in these Terms of Reference:

- Knowledge of annual reports drafting and professional writing.
- Education: Advanced University degree in Economics, Business Administration/Management, Social Sciences or related fields.
- Job experience: Minimum of 3 years professional level, job experience (external relations, donor relations, policy advocacy) in humanitarian relief/protection activities or in development.
- Languages: Excellent command in English and Arabic is required,
- Proven drafting and editing skills
- Thorough knowledge of ILO operational activities, its programmes, needs and strategic priorities as well as tripartite approaches
- Experience with ILO and/or other UN Agency in is an asset

Interested applicants may submit their resumes and cover letter to hawezy@ilo.org